

CURRICULUM VITAE



ANKITA SARMA

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PERSONAL DOSSIER:

Permanent Address:

**C/o Mukul Sarma, Near
Nirmal Pani Industry,
Gandhi Nagar, Barpeta.
Dist – Barpeta Assam
Pin – 781301**

Date of birth:

31/10/1993

Father's name:

Mukul Sarma

Gender: Female

Cast: General

Marital status: Unmarried

Hobbies: Travelling,
cooking, Singing.

Languages Known:

- English
- Hindi
- Assamese.

OBJECTIVE

To seek a suitable and challenging position in any esteemed organization where I have the opportunity to prove my professional abilities and realize my career ambitions.

PROFILE SUMMARY

- Clinical Instructor in Nepni Group of Institutions. (2018 Feb to 2019 Oct).
- Lecturer Nepni Group of Institutions. (2022 Jan to 2022 April)
- Scientist B in Cardiology department of GMCH under ICMR. (2022 April To till Date)

WORK EXPERIENCE

- **Currently Working in Guwahati Medical College as a Scientist B. (Cardiology and CTVS Department)**

Job Description:

- Patient Visit.
- Patient History & Data Collection.
- Patient Investigation & Management
- Patient Follow up.
- Field Visit.
- Data entry in portal
- Health education.

Computer Proficiency:

- Sound Knowledge of M.S. Office.
- All the basic Internet operations.
- PGDCA

Competencies:

- Keen and quick learner
- Very flexible
- Disciplined
- Responsibility towards work, organization, colleagues.
- Good decision making
- Initiative and adaptable.
- Leadership.

ACADEMIC QUALIFICATION

- H.S.L.C From Barpeta Govt HS school in 2010.
- H.S From Barpeta Govt HS school in 2012.
- BSC Nursing From BSC nursing college Silchar in 2017
- MSC Nursing (Medical Surgical Nursing / CTVS) From PEWS Group of Institutions in 2021.

DECLARATION

I do here by declare that all the above mentioned particulars are true to best of my knowledge and that I'lldo my best for the good of the organization.

Date-

Place:

(ANKITA SARMA)